



CLICK SHEET

How to Create a Canvas Assignment Containing Penda Activities



When creating an assignment, scroll down to the section labeled **Submission Type** and choose the value **External Tool** (1) from the dropdown list. The section will be reloaded and the External Tool Options will be displayed. Click the **Find** (2) button to select Penda Learning.

Select **Penda Learning** in the pop-up window. You will be logged into Penda Learning.

LEARN MORE! Watch this self-help “How to” video: <https://vimeo.com/880541310/17a47dbfae>



Step 1: Input **Assignment Name**, select **Start** and **Due Dates** and click **Continue**.

ADD Materials

CREATE NEW ASSIGNMENT

1 Name 2 Students 3 Activities 4 Confirmation

Name
Please create a title for your assignment. This title should be meaningful to both you and your students - it will appear in your student's assignment list, and in your assignment reports.

Assignment Name

Set Date
Please set the start date for the assignment. The default due date is 2 weeks after the start date.

☒ Schedule Now

Start Date: Oct 31, 2023 1:08pm

Due Date: Nov 14, 2023 1:08pm

CANCEL BACK CONTINUE

Important: The **Due Dates** set on Penda are not synchronized with **Canvas**. You must manually set the due date on Penda and Canvas to the same dates to avoid issues.

Step 2: Select **Class / Classes** that the assignment should be assigned to and click **Continue**.

Link Resource from External Tool

PENDA

CREATE NEW ASSIGNMENT

1 Name 2 Students 3 Activities 4 Confirmation

ADD STUDENTS

CLASSES Selected: 2 / 2

- ☒ 1_6_1A Custom Red School VT New - 1
- ☒ VT Science 1 6003 3(A) - 3 - 3

CANCEL BACK CONTINUE

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Step 3: Add **activities** that will be included in the assignment and click **Continue**.

CREATE NEW ASSIGNMENT

Progress: 1 Name, 2 Students, **3 Activities**, 4 Confirmation

ADD ACTIVITIES

Search: 0 Available

Selected: 0 / 0

Available Activities:

- Elementary School
- ACTIVITIES TO MOVE
- Middle School
- High School
- Test
 - 25 Activities for Gamification
 - SerhiK Test
 - VT Test activities
 - VP Test Activities**
 - Legacy "Review" Activities
 - Mini Assessments (not aligned to TX TEKS)
 - Culberson TX Gap Year Mini Assessments
 - Delete
 - District-Created Penda 1.0 Assessments
 - Texas 2024

Selected Activities:

- ☐ Balanced and Unbalanced Forces (Achieving)(copy)
- ☐ Test 2 - Activity jun 7 - 17:42
- ☐ Test Activity - VP - Jun 7 - 13:23

Buttons: CANCEL, BACK, CONTINUE

Final Step: Review your choices and click the **Finish** button.

CREATE NEW ASSIGNMENT

Progress: 1 Name, 2 Students, 3 Activities, **4 Confirmation**

CONFIRMATION Please confirm the assignment details below

test Oct 31, 2023 - Nov 14, 2023

Classes

1. Section 2022-123 - Comp Science 5 - 5

Activities

1. Test 2 - Activity jun 7 - 17:42

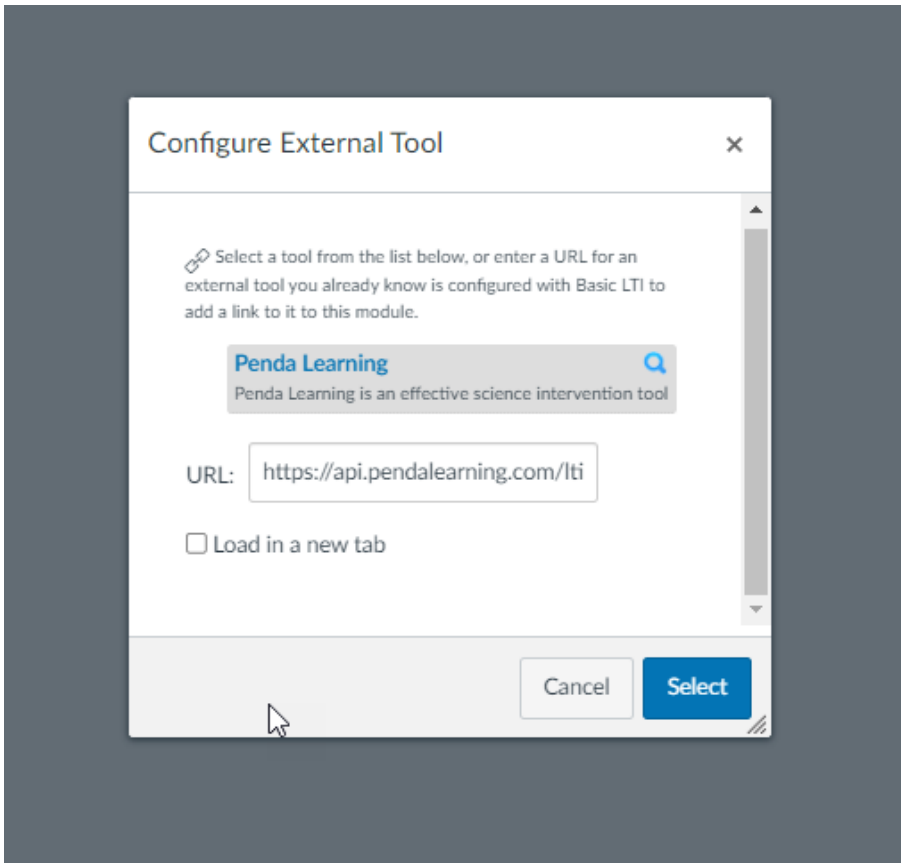
2. Test Activity - VP - Jun 7 - 13:23

Buttons: CANCEL, BACK, FINISH

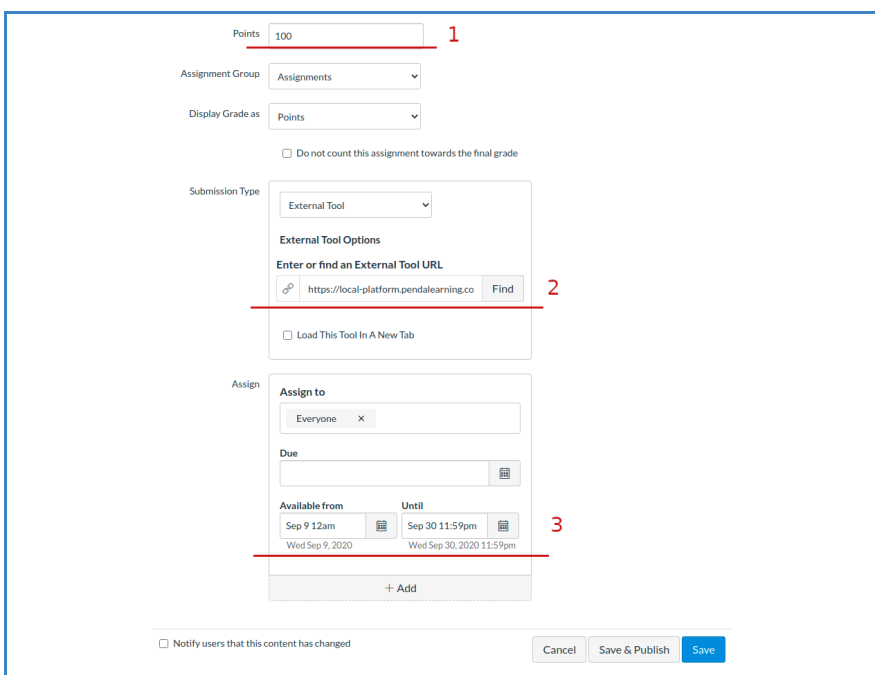
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The link between Penda and Canvas has been created with a custom link set in the URL field. Do not edit this URL. Please click the **Select** button.



Important! Before saving an assignment ensure that you set the **Points** (1) to 100 (maximum) and set the **Available From** and **Until** dates (3). Otherwise, the assignment would not be graded.



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